Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

REBIDDING

of Bid Security

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-03-0545

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

TEM#	QTY.	UNIT	1 /	ARTICLES	U PRICE	TOTAL
	- 1	Deli	very Term: (Al	l Lot <mark>s) 15 Working</mark> Days upon rece	ipt of P.O.	
		631	Lot I		100	
1	475	pcs.	Ownership Rec	ord Form (ORF) 13.5" x 8.5"	1 5 4 4 1	
			(as per sample)	ELLIFYTHE		
			1 1	81100		
			Lot II	(S) (C)		
1	100	pcs.		ze: 3.5"x10.5"x14")	/	
			(as per sample)	The Control of the Co		
X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-						
	PURPOSE	=:	Fo	r use in City Assessor's Office.	TOTAL =	
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		1	MI			
				I maille		
				IDDIN		
Con	npany Name	e / Business Na	ame & Address	Name / Signature of Representatives	Form & A	mount

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-03-0545 **DATE: March 14, 2024**

FOR USE IN CITY ASSESSOR'S OFFICE PURPOSE:

OFFICE: ASSESSOR'S

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., April 16, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

50,000.00

BID SECURITY

Cash/ Manager's Check/ Surety Bond

Bank Draft/Guarantee (2% of ABC)

(5% of ABC)

11,875.00

237.50 1,000.00

593.75 **2,5**00.00

Lot 1 Lot 2

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City <mark>Treasure</mark>r o<mark>f San Carlo</mark>s City.

: Two percent (2%) of the ABC (See above)

Two percent (2%) of the ABC (See above)

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or

if issued by a foreign bank.

authenticated by a Universal or Commercial Bank,

: Five percent (5%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman

BIDS & AWARDS COMMITTEE